



# Karnes City Independent School District

## ACTIVITY FUNDS OPERATING REPORT

Date: \_\_\_\_\_ Fundraiser: \_\_\_\_\_

School: \_\_\_\_\_ Organization: \_\_\_\_\_

### Actual Sales

Date	Receipt Number	Amount
_____	_____	\$ _____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Total Sales** (1) \$ \_\_\_\_\_

### Disbursements (merchandise, advertising, prizes, etc., relative to the money-raising)

Check No.	Vendor Name & Items Purchased	Amount
_____	_____	\$ _____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### **No Cash Transactions**

**Total Disbursements** (2) \$ \_\_\_\_\_

Net Proceeds (Organization's Profit) (Line 1 minus Line 2) \$ \_\_\_\_\_

Disposition of Net Proceeds

\_\_\_\_\_

Date \_\_\_\_\_ Signed \_\_\_\_\_  
Club Sponsor

Date \_\_\_\_\_ Signed \_\_\_\_\_  
Principal

All money collected must be turned in daily or whenever the aggregate amount exceeds \$50.  
None of the money may be spent under any circumstance. The practice of taking fund raising money home is prohibited.  
All disbursements must be made from Activity Fund checks.  
Disposition of funds will be known because the collection was made for a specific purpose.

